



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE SYBIL BRAND COMMISSION FOR
INSTITUTIONAL INSPECTIONS**

OF THE COUNTY OF LOS ANGELES HELD IN ROOM 372

OF THE KENNETH HAHN HALL OF ADMINISTRATION

Wednesday, January 26, 2011

10:00 AM

ROLL CALL

Present: Chairperson Montaña, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Hall and Commissioner Hammargren

Excused: Commissioner Hill and Commissioner Moore

1. Approval of the March 9, 2011 Minutes. (11-0645)

I. ADMINISTRATIVE MATTER

2. Meeting to be called to order by Chairperson Montaña. (11-0533)

Chairperson Montaña called the meeting to order at 10:02 a.m.

3. Approval of the January 19, 2011 Minutes. (11-0534)

On motion of Commissioner Hammargren, seconded by Commissioner Hall, unanimously carried, the minutes of the meeting of January 19, 2011, were approved with the following change:

**On Page 5, COMMISSIONERS' GROUP HOME REPORTS, Little Peoples World –
Page 27, #2, “inspected by Commissioners Hall and Moore.”**

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

4. Chair's Report for January 26, 2011. (11-0535)

Chairperson Montaña read a letter from Henry Hernandez, Acting Director, Facilities Services and Capital Projects, sent in response to the Commission's letter dated October 20, 2010, regarding the securing of the judicial parking area at the Torrance Superior Court.

5. Treasurer's Report for January 26, 2011. (11-0536)

Vice Chairperson Bacio reported that the current balance of the Commission's Charitable Fund is \$666.09.

6. Staff Report on Correspondence received, and Department Representative Reports. (11-0537)

Nyla Jefferson, Commission Services, Staff, reported the following:

- ☐ **Outstanding mileage claims need to be turned in;**
- ☐ **Standard provision reporting forms for Department of Children and Family Services-placed youth were distributed to the Commission, and**
- ☐ **The Group Home Compliance Monitoring article was distributed, which includes the DCFS website which includes links to Group Home evaluation reports.**

III. MISCELLANEOUS

Matters Not Posted

7. Items not on the posted agenda, to be presented and (if requested) referred to staff or placed on the agenda for action at a future Commission meeting. (11-0539)

There was no discussion or action taken.

Public Comment

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-0540)

No members of the public addressed the Commission.

Adjournment

9. Adjournment of the meeting of January 26, 2011. (11-0541)

The meeting was adjourned at 12:12 p.m.